

# Bylaws

## NAME

### ARTICLE I:

The name of the Club shall be **JEFFERSON SPORTSMEN'S ASSOCIATION**.

## OBJECTIVES

### ARTICLE II:

The purposes for which this Club is organized are to conserve, restore, and manage the game, fish and other wildlife and its habitat in Jefferson and its environs; to seek to procure better fishing and hunting for sportsmen; to promote and maintain friendly relations with land owners and sportsmen; to cooperate in obtaining proper respect for, and observation of, the fish and game laws; and so far as possible to spread knowledge of useful wildlife among the resident of Jefferson and vicinity.

The Association shall operate without profit, shall be non-political and non-sectarian.

## MEMBERSHIP

### ARTICLE III:

*Section 1.* Any citizen of the United States, of suitable character and interest, with a JSA Member sponsor, and attend the meeting (unless granted a waiver by Board of Trustees), may be voted into membership by a majority of the active members of the Club present at any stated meeting.

*Section 2.* Active members as of May 1, 1954 shall be charter members of the Club whose membership fees are paid in full and not in arrears.

*Section 3.* Initiation fee and membership dues shall be set each year at the Annual Meeting. Dues are payable annually beginning October 1st. After 2<sup>nd</sup> Meeting in January members must pay a reinstatement fee, determined by the Board of Trustees, if they wish to maintain their membership otherwise they become delinquent and are dropped for non-payment of dues. Free memberships are given to cooperating farmers, active military personnel, Pennsylvania Game Commission Officers and children 12 to 18 years of age. Senior Members with 20 years of membership, and 65 years of age, shall have a reduced membership fee, as determined by the Board of Trustees. A person must be a member in good standing for one year in order to be a sponsor for a new member.

*Section 4.* By nomination of the Board of Trustees, and by a majority vote of active members present, any suitable person may be elected to Honorary Membership in the Club. No fees or dues shall be required of such Honorary Members.

## MEETINGS

### ARTICLE IV:

*Section 1.* Regular meetings of the Club shall be held at such places as may be deemed suitable by the Board of Trustees and shall be held on the first and third Thursday of each month. There will be no meeting on the third Thursday in July or the first Thursday in December.

*Section 2.* The regular meeting held on the first Thursday in October shall be known as the Annual Meeting. At this meeting Officers are elected and annual reports are received from the Officers and standing Committees.

*Section 3.* At all meetings the order of business shall be: (1) Minutes of the previous meeting (2) Reports of Officers and Board of Trustees (3) Approval of new members (4) Treasurer's report (5) Committee Reports (6) Old Business (7) New Business (8) Open Discussion

*Section 4.* A special meeting of the Club may be called by the Board of Trustees, the President or whenever one third of the voting members of the Club, in good standing, shall make a written request to the President for the same, specifying the purpose of the meeting; and provided that not less than 30 days written notice of such special meeting shall be given to the members. No business shall be transacted except that which is mentioned in the call.

*Section 5.* All meetings shall be conducted according to Roberts Rules of Order and open discussion from the floor on all measures shall be permitted and encouraged.

*Section 6.* Non-members are not permitted to attend Club meetings unless accompanied by a member in good standing.

## **QUORUM**

### **ARTICLE V:**

*Section 1.* At all regular meetings the active members present will constitute a quorum.

*Section 2.* At meetings of the Board of Trustees a majority of the total members of the Board shall constitute a quorum, and a majority vote of the Board present at any such meeting shall prevail. The President may only cast a vote when the board decision results in a tie.

## **MANAGEMENT**

### **ARTICLE VI:**

*Section 1.* The management of the Club shall be vested in the Board of Trustees consisting of the President, Vice President, Secretary, Membership Secretary, Treasurer, and six Trustees.

## **ELECTION PROCESS**

### **ARTICLE VII:**

*Section 1.* The President, Vice President, Secretary, Membership Secretary, Corresponding Secretary and Treasurer shall be elected by a vote of the members at the Annual Meeting and hold office for one year, or until their successors are elected and qualify.

*Section 2.* At each Annual Meeting there shall be elected one third of the six Trustees to hold office for three years.

*Section 3.* In event of any vacancy in any office for any reason, the Board shall elect some member in good standing to fill the un-expired term until the next general election.

*Section 4.* The procedure of elections shall be decided by the Board of Trustees. Nominations for Offices shall be taken at the 1<sup>st</sup> and 2<sup>nd</sup> meeting of September.

## DUTIES OF ELECTED OFFICIALS

### (A) Board of Trustees

#### ARTICLE VIII:

*Section 1.* The Board of Trustees shall have the power to manage all the affairs of the Club on any and all questions relating in any manner whatsoever thereto, and to make all contracts necessary for the proper transaction of all business. They shall have entire jurisdiction over all matters pertaining to the care, conduct, control, supervision, and management of the Club and its finances, and they shall make all appropriations.

*Section 2.* It shall be the duty of said Board of Trustees to prescribe and publish rules regulating the use and occupancy of the rooms of the Club, and the care and protection of its property.

*Section 3.* The Board shall meet for the transaction of business as deemed necessary or at any other time at the call of the President or any two Board members, provided notice shall be given to each member of the Board before the time appointed for said meeting.

*Section 4.* Any member of the Board of Trustees who shall absent himself from three consecutive meetings of such board, unless such member shall offer at the next meeting an excuse for his absence which is satisfactory to the President, shall be deemed to have resigned as a member of said Board and cease to be a member thereof.

*Section 5.* In no case where a resolution has been passed at a meeting of the Board of Trustees affecting the regulations of any member of the Club toward the Club shall such resolution be reviewed at a subsequent meeting without notice in writing sent by the Secretary to every member of the Board of Trustees at least ten days before the meeting that such previous action will be brought up for review or consideration.

*Section 6.* The Board of Trustees shall have the following specific powers:

- a) To appoint delegates to the different associations of which this Club may be a member, or for the purpose of conferring with any association or Club respecting any matter in which this Club may be concerned.
- b) To suspend or expel a member for any conduct in violation of the Range Rules or Association Rules, or behavior improper or prejudicial to the interest of the Club.
- c) To fix and enforce penalties for offenses against the rules.
- d) To prescribe rules for the admission of guests to the privileges of the Club.
- e) To call special meetings of the Club to consider special topics.
- f) To make, alter and amend the rules for the Boards own government, and fix and enforce penalties for the violations of such rules.
- g) To prescribe additional duties for any of the Officers and Care Taker, in addition to those herein set forth.

### (B) President

*Section 1.* The President shall preside at all meetings of the Club and Board of Trustees and enforce all rules of the Club. The President shall perform such other duties as shall be imposed upon him by resolution of the Board of Trustees. The President shall, with the Secretary, sign all written contracts and written obligations of the Club.

*Section 2.* The President shall have the power to appoint the following Committees whenever it becomes necessary. Each Committee should consist of not more than five members in good standing: Committees may include, Conservation, Fish & Game, Buildings & Grounds, Archery, Kitchen, Carnival, Range, Trap, .22, New Years Shoot, Nominating, Family Day, Wildlife Banquet, Strawberry Social and other committees which may be suggested by the Board of Trustees.

### **(C) Vice President**

*Section 1.* The Vice President shall perform all duties of the President in his absence. In the event of the death or disability of the President, the Vice President shall act until the Board of Trustees fills the office.

### **(D) Secretary**

*Section 1.* The Secretary shall keep the minutes and other official reports of the Club. The Secretary shall keep all records, books, documents, and papers relating to the Club in such place as shall be designated by the Board of Trustees. The Secretary shall perform such other duties as may be assigned to him by the Board of Trustees.

### **(E) Treasurer**

*Section 1.* The Treasurer shall keep account of all monies received by him and deposit same in the name of the Club in such bank as shall be designated by the Board of Trustees. All bills shall be presented to the members at each regular meeting. The Treasurer shall not be responsible for money or funds of the Club paid out or disbursed upon checks or vouchers therefore which have been properly signed. At each regular meeting the Treasurer shall make a statement of the financial condition of the Club. At the Annual Meeting the Treasurer shall submit a detailed report of the financial condition of the Club for the preceding fiscal year, which report will be audited by the two outgoing Trustees or accountants designated by the Board of Trustees. The Treasurer shall maintain a Bank Safety Deposit Box and keys thereto.

### **(F) Membership Secretary**

*Section 1.* The Membership Secretary shall keep a record of all new members and all membership renewals of the Club. The Membership Secretary shall perform such other duties as may be assigned him by the Board of Trustees.

### **(G) Corresponding Secretary**

*Section 1.* The Corresponding Secretary shall conduct the official correspondence of the Club. The Corresponding Secretary will report to the membership all correspondence received at the Club at each regular meeting. The Corresponding Secretary shall perform such other duties as may be assigned him by the Board of Trustees.

## **AMENDMENTS**

### **ARTICLE IX:**

*Section 1.* Additions, alterations, and amendments to the bylaws may be presented at any regular meeting, but final action thereon must be deferred until the next Annual Meeting and then only adopted by a majority vote of the members present.

## **DISSOLUTION**

### **ARTICLE X:**

*Section 1.* Upon dissolution of the Jefferson Sportsmen's Association and in conjunction with Pennsylvania state laws, all property will be donated to the York County Parks.